



# Education and Learning Trust

## Student Resource Packet for Teaching Literacy Program, Utica

The NYSUT Education and Learning Trust and Touro College currently collaborate to offer a Master's degree program in Teaching Literacy, Birth – Grade 12 (36 cr.) The program is designed for part-time study and typically requires two years to complete. Students completing the program will be eligible for the Literacy, Birth to Grade 6 certification and the Literacy, Grades 5-12 certification.

The first eighteen credit hours are completed through the NYSUT Education and Learning Trust (ELT) at the Trust's current tuition rate. ELT semester course offerings can be found at <http://eltweb.nysut.org/iqweb/Visitor/ConEdCourseSearch.asp>.

Students must provide proof of immunization to the college at the beginning of the program. Information about the required documentation is available at <http://www.touro.edu/registrar/immunization.asp>.

Students then complete the remaining credit hours for the master's degree through the Graduate School of Education & Psychology, Touro College at the current discounted Touro College tuition rate. Semester course offerings can be found at <http://www.touro.edu/general/gsep.asp>. These courses are offered online.

Students must complete a Touro College Application form with accompanying documents at the beginning of their program of study. Please visit <http://www.touro.edu/edgrad/Admissions.asp> to obtain the Application form and review application directions. Specific admission requirements for this program can be found at <http://www.touro.edu/general/gsep.asp> by clicking on "Admission Requirements".

Completed applications should be sent to the attention of Elaine Nikolakakos at:

Touro College  
Graduate School of Education and Psychology  
43 West 23<sup>rd</sup> Street  
New York, NY 10010

## **TEACHING LITERACY (birth –grade 12) – 36 hours**

### **General Pedagogical Core – offered through ELT**

- ❑ Educ 605 Literacy Instruction, Birth – Grade 6
- ❑ Educ 609 Literacy Instruction, Grades 5-12
- ❑ EdPs 620 Child Development and Learning in Cultural Context
- ❑ EdSE 650 Educational Tech. In General Education and Special Education
- ❑ EdSE 665 Basic Reading Instruction
- ❑ SpEd 667<sup>1</sup> Diagnosis and Remediation of Reading Disabilities

### **Specific Pedagogical Courses – must be matriculated at Touro College**

- ❑ Educ 602 Applied Linguistics for Teachers of Literacy
- ❑ Educ 618 Survey of Research in Reading and Literacy
- ❑ Educ 619 Curriculum Evaluation PreK-12 Literacy Program
- ❑ Educ 677 Literacy in Bilingual/Multicultural Classrooms
- ❑ EdSE 692<sup>2</sup> Clinical Practicum I
- ❑ EdSe 693 Clinical Practicum II

<sup>1</sup> Must have completed EDSE 665 and either EDUC 605 or 609 prior to taking this course.

<sup>2</sup> Course prerequisite: completion of SPED 667 and additional 12 Literacy credits.

**NOTE: CURRICULUM CHANGE BEGINNING FALL 2006: COURSE EDUC 618 AND COURSE EDUC 619 WILL BE COMBINED INTO ONE COURSE AND A NEW 3-CREDIT COURSE WILL BE ADDED TO SPECIFIC PEDAGOGICAL CORE. PROGRAM WILL STILL REQUIRE 36 HOURS TO COMPLETE.**

### **Specific Admissions Requirement, Teaching Literacy:**

Only certified teachers may enroll in this program.

### **Practicum**

All program Students must complete the hours specified in the college's "Student Guide to Practicum: EDSE 692 and 693" – contact the program regional coordinator in your area to obtain this packet:

Kathy Chester in Utica: 315-797-5574

Program Students must have completed 24 credits prior to beginning the practicum: the General Pedagogical Core (18 credits) plus 6 credits from the Specific Pedagogical Core. **ALL OTHER COURSES MUST BE COMPLETE PRIOR TO COMPLETING PRACTICUM II.**

Students may document 40 hours from course work completed earlier in the program toward completion of the total practicum hours requirement.

### **Requests for Transfer Credit**

Students who have completed graduate course work at other institutions prior to beginning the program should include a written request for a transfer credit evaluation with the application for admission.

Students who are already enrolled in the program and seek to transfer course work into the program should contact the program chair, Elaine Nikolakakos at [enikolakakos@touro.edu](mailto:enikolakakos@touro.edu).

### **To Register for Specific Pedagogical Core Courses Online**

Students in the Literacy program register for online courses on the college web site, following the “Procedures for Non-Matriculated Students”, under the Graduate School of Education and Psychology, Graduate School Online.

Students should contact the program chair during the semester in which they are completing the first 18 credits. Registration for Specific Pedagogical Core courses is done prior to the start of the semester in which courses are being offered and students must register early.

### **Candidate Grade Reports and Official Transcripts**

Students in the program can obtain student copies of their course grades by visiting the Touro College web site at [www.touro.edu](http://www.touro.edu). You will need your Touro College ID number to complete this process. Students can view their ELT course history by visiting the Trust’s web site at <https://eltweb.nysut.org/iqweb/secure/logon.asp>.

To obtain an official transcript, please follow the instructions at <http://www.touro.edu/general/transcripts.asp>. On the transcript request form, please specify the courses from the most recent semester that should be included on your transcript.

Questions regarding Touro College grade reports and transcript issues should be directed to Jenise Hernandez, Office of the Registrar, Graduate School of Education and Psychology, at 212-463-0400, extension 291.

### **Program Completion and Graduation**

Please submit your completed Application for Graduation (ask your regional coordinator for this form) in the semester prior to the semester in which you plan to graduate. For example, if you plan on finishing in the fall semester you should submit the completed form and required fee in the summer prior. Submit your graduation paperwork to Luisa Fusco at:

Touro College  
School of Education and Psychology  
43 West 23<sup>rd</sup> Street

New York, NY 10010

### **Applying for Certification**

At the end of your final semester of study, submit your application for certification (contact Jenise Hernandez at 212-463-0400, extension 291 for an application form) to:

Touro College  
School of Education and Psychology  
43 West 23<sup>rd</sup> Street  
New York, NY 10010  
Att: Elaine Nikolakakos

Once all grades are posted and the college has verified that you have completed all program requirements, the college will forward your application to the State Education Department, Office of Teaching Initiatives. This is normally 1-2 months **AFTER** your official date of graduation.

While the college can recommend you for certification by verifying that you have completed a registered graduate program, you are responsible for all other certification requirements, such as Teacher Certification Examinations (NYSTCE) and work experience verification.

Questions regarding teacher certification requirements should be directed to your regional BOCES. You can access information regarding the NYS Teacher Certification Examinations and BOCES Regional Certification Offices at this web site:

<http://www.highered.nysed.gov/tcert/certificate/regionalcenters.htm>

You may also contact David Marhafer at NYSUT with certification questions at (800) 342-9810, ext. 6522.

The NYS Education Department's Office of Teaching Initiatives is responsible for teacher certification in New York State. Information regarding the certification process can be found at their web site:

[www.highered.nysed.gov/tcert](http://www.highered.nysed.gov/tcert)